

NEVADA HEALTH AUTHORITY
DIVISION OF PURCHASING AND COMPLIANCE
NAPRAPATHIC PRACTICE ADVISORY BOARD
BYLAWS
July 14, 2025

Article I: Name and Mission

1. The Naprapathic Practice Advisory Board (Advisory Board) was created pursuant to NRS 634B.100.
2. The Advisory Board is a 5-member legislatively created body whose mission is to:
 - a. Advise the Board of Health on the adoption of regulations pursuant to NRS Chapter 634B.
 - b. Provide recommendations related to continuing education required for the renewal of a license.
 - c. Provide consultation to the Division of Purchasing and Compliance (Division) related to the approval of programs of education in naprapathy.
 - d. Provide consultation to the Division, upon request of the Division, related to the imposition of disciplinary action against a licensed naprapath, including but not limited to the terms of the suspension of a licensee and whether to terminate or extend the suspension, and granting or denying the reinstatement of a naprapath's license.
 - e. Provide consultation to the Division, at the request of the Division, concerning any complaint against a licensed naprapath or a complaint related to the unlicensed practice of naprapathy.
 - f. Advise the Board of Health on a report received pursuant to subsection 5 of NRS 228.420.

Article II: Powers and Duties

1. The Advisory Board shall provide all advisory and oversight duties assigned via Nevada Revised Statutes (NRS) 634B and LCB File No. R108-24.

Article III: Membership

1. The Advisory Board shall maintain membership pursuant to NRS 634B.100.
2. Absences
 - a. Two absences from regularly scheduled meetings within a calendar year without sufficient or overriding reason will be considered unexcused absences and may constitute grounds for removal from membership.
 - b. At each regularly scheduled meeting, absences will be noted and indications of excused or unexcused absences will be noted.
 - c. The Chair will determine if the absences are excused or unexcused at the time of the next meeting. An excused absence includes, but is not limited to, an unexpected occurrence or emergency with health, family, or employment that would prevent the member from attending the meeting. An unexcused absence includes, but is not limited to, lack of communication (no contact) with the Chair or Administrative Assistant.
 - d. Unless an absence is the result of an emergency or unexpected occurrence, members who cannot attend a regularly scheduled meeting must give written prior notice (letter, memo, or e-mail) to the Chair or Administrative Assistant within 24 hours prior to the meeting. Failure to do so will result in an unexcused absence.
3. Removal from Membership
 - a. When a member has a second unexcused absence within a calendar year, the Chair will send a notification letter to the member that the Advisory Board intends to act at the next scheduled meeting.
 - b. At that meeting, the members will have the opportunity to refute the action, or the Advisory Board will proceed with the removal process.
 - c. The removal process shall be a simple majority vote to recommend the removal to the Governor for action. The Governor may remove a member of the Advisory Board for incompetence, neglect of duty,

moral turpitude, or malfeasance in office.

Article IV: Officers

1. The Officer of the Advisory Board is the Chair.
2. The Advisory Board shall elect from its members a Chair and any other officers determined necessary by the members of the Advisory Board at the first meeting of each year.
3. Each member of the Advisory Board may not serve more than two consecutive terms. After the initial terms, the members of the Advisory Board must be appointed to terms of 4 years.
4. A member serves until a replacement is appointed.
5. A vacancy on the Advisory Board must be filled in the same manner as the original appointment for the remainder of the unexpired term.
6. The Advisory Board officers shall have the following duties:
 - a. The Chair shall preside at all meetings of the Advisory Board. The Chair or designee shall determine the agenda for all regular meetings. Such duties and authority are conferred upon him/her and entrusted to him/her from time-to-time by the Advisory Board.
 - b. Upon appointment as Chair, the Chair shall designate a member of the Advisory Board to preside over a meeting in the absence of the Chair. The Chair has the authority to change his/her designation at any time or designate more than one person to serve in such a capacity.

Article V: Meetings

1. The Advisory Board shall meet at the call of the Chair at least 2 times each year, or upon the written request of at least three members of the Advisory Board. The Advisory Board shall not meet more than 12 times per year.
2. The Advisory Board may meet face-to-face in-person or utilize video and/or teleconferencing for its meetings.
3. A majority of the members of the Advisory Board constitute a quorum and is required to transact any business of the Advisory Board.
4. The Chair, with the assistance of Nevada Health Authority, Division of

Purchasing and Compliance staff, shall prepare all written agendas. Any other person desiring to place an item on the agenda or make a presentation to the Advisory Board shall provide this information to the Chair or the Administrative Assistant of the Advisory Board not later than 14 days before an Advisory Board meeting. Any Advisory Board member shall submit an agenda item through the Chair or the Administrative Assistant.

5. The vote of the majority of the Advisory Board members presents at a meeting at which a quorum is present, shall be an act of the Advisory Board. In the event of a tie vote, the Chair shall break the tie.
6. Minutes of each open meeting shall be by the Administrative Assistant supporting the Advisory Board. All minutes shall be furnished to all Advisory Board members.

Article VI: Rules of Order

1. The most recent edition of Roberts' Rule of Order shall govern the Advisory Board in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.
2. In compliance with Nevada's Open Meeting Law, Chapter 241, Nevada Health Authority, Division of Purchasing and Compliance staff shall be responsible for posting the agendas for the Advisory Board meetings three days prior to each scheduled meeting.
3. New Advisory Board Members shall review the Bylaws, NRS Chapter 634B and regulations governing the practice of naprapathy prior to their first formal meeting. The Administrative Assistant and the Chair will serve as the point of contact for new member orientation questions.

Article VII: Amendments

1. These Bylaws may be amended at any time by vote of a majority of the Advisory Board at any meeting of the Advisory Board if the following condition is met:
 - a. Any proposed amendment shall be presented to the Chair and Administrative Assistant at least ten calendar days prior to the meeting.

These Bylaws became effective July 14, 2025, and will remain in effect until amended or repealed as provided in Article VII.